



NEW HAMPSHIRE
DHHS
DEPARTMENT OF
HEALTH & HUMAN SERVICES

Service Coordination Supervisor Meeting

5.12.2023

Agenda

1. Waiver Service Definitions and Limits
2. Individual Service Agreement Requirements
3. Suggested Topics
4. Q&A

Waiver Service Definitions and Limits



ABD/DD Waiver Services (Current)

Waiver Services
Community Participation Services
Residential Habilitation
Respite
Service Coordination
Supported Employment
Assistive Technology
Community Integration Services
Community Support Services
Crisis Response Services
Environmental and Vehicle Modification Services
Individual Goods and Services
Non-Medical Transportation
Personal Emergency Response Services
Specialty Services
Wellness Coaching
Removable Prosthodontic Services

Service Coordination

Services which will assist eligible individuals in gaining access to needed Waiver and/or State Plan services as well as needed medical, social, educational and other services, regardless of the funding source.

Administrative Rule, He-M 503.08 outlines Service Coordination criteria.

- An individual's right to choose of a Service Coordinator
- Roles and responsibilities of Service Coordinators
- Requirements and exclusions for Service Coordinators

Administrative Rule, He-M 503.09 outlines Service Planning

- Roles and responsibilities of a Service Coordinator in service planning.

Administrative Rule, He-M 503.10 outlines Service Agreements

- Roles and responsibilities of a Service Coordinator in developing the service agreement and monitoring services, including monthly and quarterly contacts as well as home visits.

Service Coordinator Functions

- <https://www.dhhs.nh.gov/sites/g/files/ehbemt476/files/documents2/scfunctionlist.pdf>

Community Participation Services

Services that are provided as part of a comprehensive array of community-based services for individuals with developmental disabilities that:

- Assist the individual to attain, improve, and maintain a variety of life skills, including vocational skills;
- Emphasize, maintain and broaden the individual's opportunities for community participation and relationships;
- Support the individual to achieve and maintain valued social roles, such as of an employee or community volunteer;
- Promote personal choice and control in all aspects of the individual's life and services, including the involvement of the individual, to the extent he or she is able, in the selection, hiring, training, and ongoing evaluation of his or her primary staff and in determining the quality of services; and
- Are provided in accordance with the individual's service agreement and goals and desired outcomes.

Service Definition – DD and ABD Waiver Cont.

Community Participation Services

All community participation services shall be designed to:

- Support the individual's participation in and transportation to a variety of integrated community activities and settings;
- Assist the individual to be a contributing and valued member of his or her community through vocational and volunteer opportunities;
- Meet the individual's needs, goals, and desired outcomes, as identified in his or her service agreement, related to community-based opportunities for volunteerism, employment, personal development, socialization, communication, mobility, and personal care
- Help the individual to achieve more independence in all aspects of their life by learning, improving, or maintaining a variety of life skills, such as:
 - Traveling safely in the community;
 - Managing personal funds;
 - Participating in community activities; and
 - Other life skills identified in the service agreement;
 - Promote the individual's health and safety;
 - Protect the individual's right to freedom from abuse, neglect, and exploitation; and
 - Provide opportunities for the individual to exercise personal choice and independence within the bounds of reasonable risks.

Community participation services shall be primarily provided in community settings outside of the home where the individual lives.

Residential Habilitation

Residential Habilitation services include a range of individually tailored supports to assist with the acquisition, retention, or improvement of community living skills to assist the individual to reside in the setting most appropriate to his/her needs, including, but not limited to:

- Assistance with activities of daily living and personal care such as meal preparation, eating, bathing, dressing, personal hygiene
 - Medication management
 - Community inclusion
 - Transportation
 - Social and leisure skills
 - Adaptive skill development
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- Services and supports may be furnished in the home or outside the home.
 - Payment is not made for the cost of room and board, building maintenance, upkeep, nor improvement

Respite

Respite services consist of the provision of short-term care for participants unable to care for themselves because of the absence or need for relief of those persons who live with and normally provide care for the individual.

- Respite can be provided in or out of the individual's home.
- Respite can be family arranged or agency arranged.
- Respite shall occur in accordance with He-M 513.04 or 513.05.

Respite provided as a service in a Participant Directed and Managed Service (PDMS) program shall not exceed 20% of the overall budget. The BDS Bureau Chief has the ability to determine limits on a case by case basis due to capacity issues.

Community Support Services

Community Support Services are intended for the individual who has developed, or is trying to develop, skills to live independently within the community.

Community Support Services consist of assistance provided to an individual to improve or maintain their skills in basic daily living, transportation and community integration; to enhance his or her personal development and wellbeing in accordance with goals outlined in the individual's service agreement.

- Community Support Services are capped at 30 hours per week.
- Services may begin and continue for up to 24 consecutive months (two years) while the individual is still residing with their family. The BDS Administrator reserves the right to exceed the cap and/or time limitations placed on this service on a case by case basis.
- This service does not include costs related to room and board.

Services

Service	Remote*	Acute Care*	Cap
Service Coordination	Yes	Yes	No
Community Participation Services	Yes	Yes	No
Residential Habilitation	Yes	Yes	No
Respite	No	Yes	20% of Overall PDMS Budget
Community Support Services	Yes	Yes	*30 hours per week *24 months for individuals residing with family

*Please refer to the DD and ABD waiver definitions for when remote or acute care services are permitted.

Individual Service Agreement Requirements



Individual Service Agreement Requirements

Service	Requirement
Service Coordination	Frequency of in person visits as applicable , frequency of contact, and method(s) of contact.
Residential Habilitation	Identifies the desired goals and outcomes for the individual over the coming year.
Community Participation Service	Identifies the desired goals and outcomes for the individual over the coming year.
Respite	Description of respite services needs identified.
Community Support Services	Identifies the desired goals and outcomes for the individual over the coming year.

Future Meeting Topics



Topics for Future Meetings

Running List of Suggested Topics

- Community Integration Services (CIS)
- Service Coordination Selection
- Claims Submission
- Budget Facesheet
- Service Planning
- SIS Evals
- Goods and Services

Question and Answer

